



Safeguarding Children and Young People in Bolton

**Multi-Agency Training Programme
April 2009 - March 2010**

Bolton Safeguarding Children

**Bolton
Vision**



In Bolton we...

...work towards every child being healthy in every way:

- Physically
- Mentally and Emotionally
- In lifestyle
- Free from illegal drugs
- Sexually healthy

...strive to give every child security, stability, care and safety from:

- Maltreatment, neglect, violence and sexual exploitation
- Accidental injury and death
- Bullying and discrimination
- Crime and anti-social behaviour both in and out of school

...want every child to enjoy, achieve and:

- Be ready for school attendance
- Attend and enjoy school
- Achieve stretching national educational standards at primary schools
- Achieve personal and social development and enjoy recreation
- Achieve stretching national educational standards at secondary schools

...encourage every child to make a positive contribution, and to:

- Engage in decision-making and support the community and the environment
- Engage in law-abiding and positive behaviour in and out of school
- Develop positive relationships and choose not to bully and discriminate
- Develop self-confidence and successfully deal with significant life changes and challenges
- Develop enterprising behaviour

...help every child to achieve economic well-being by:

- Engaging in further education, employment or training on leaving school
- Being ready for employment
- Living in decent homes and sustainable communities
- Having access to transport and material goods
- Living in households free from low income

We ensure parents, carers and families are supported to be economically active.

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In Bolton, the Safeguarding Children Board was established in January, 2005. It is composed of senior managers representing all the statutory agencies and major voluntary organisations in Bolton. It's role is to safeguard and promote the welfare of children and young people in the area. It aims to ensure that all children living in Bolton have the opportunity to achieve the 5 Outcomes (front inside cover). It also has a special responsibility to ensure that they grow up safe and free from harm.

Inter-agency Working

Lord Laming recognised the inter-agency co-operation is essential to protect and promote the welfare of children.

“Safeguarding and promoting the welfare of children - and in particular protecting them from significant harm - depends on effective joint working between agencies and professionals that have different roles and expertise. Individual children, especially some of the most vulnerable children and those at greatest risk of social exclusion, will need co-ordinated help from health, education, children's social care, and quite possibly the voluntary sector and other agencies, including youth justice services.”

(Working Together, 2007, p.33)

For inter-agency working to be effective, it needs to be supported by a comprehensive training programme. This will provide knowledge and skills to work with children and families and encourage positive working relationships between different agencies and organisations. This brochure provides details of the Multi-agency Training Programme in Bolton.

Courses

Types of Courses

Some of the courses provide basic knowledge which will be relevant to all staff. For example, the Keeping Children Safe & Framework for Action (Introductory) and Assessment Skills courses cover basic information and skills around child protection and assessment.

Other courses are more specialised and will be of benefit to staff who are dealing with particular issues, e.g. the impact of domestic violence, mental ill-health, etc.

There is more information about the content of each course later in the brochure. Look in the relevant section (e.g. mental health) to find details of specific courses.

Who are the trainers?

Nearly all the courses are delivered by professionals from local agencies/organisations who have specialist knowledge in the area. They are all volunteers and most have extensive experience of working with children and families.

Who can attend the courses?

The courses are open to all staff in the statutory and voluntary sectors, who work directly, or indirectly, with children and families in the Bolton area. Some courses require no previous knowledge, while for others you will be expected to have some awareness of the subject. You need to check "Target Group" for each course to make sure it will be relevant to you.

How do I apply?

Information about the courses and application forms are distributed to managers throughout the Borough. If you are interested in any of the courses listed, you should discuss this with your manager. For most courses you should then complete the application form together and return it to:

Training Shared Service Centre,
Castle Hill Centre, Castleton Street, Bolton. BL2 2JW
Tel: 01204 337600
Email: Trainingsharedservicecentre@bolton.gov.uk

You may also apply directly to the Training Shared Service Centre, but your manager must give written agreement for your application to be accepted.

Some courses are administered separately - information about where to apply for these is given with the course details.

If you have any difficulties you can contact:

Vicki Ritchie - 01204 337366 (email: vicki.ritchie@bolton.gov.uk) or
Anne Walton - 01204 337861 (email: anne.walton@bolton.gov.uk)

What happens then?

Your application will be considered with others. Places are allocated to ensure representation from as many agencies/organisations as possible. You will be informed whether you have been successful 6 weeks before the course date.

**YOU MUST CONFIRM THAT YOU ARE ABLE TO ATTEND,
OTHERWISE YOUR PLACE WILL BE OFFERED TO SOMEONE ELSE.**

If we are unable to offer you a place on the first date of your choice your name will be placed on a waiting list for the next available date.

**SOME OF THE COURSES ARE OVERSUBSCRIBED. IT IS
THEREFORE VERY IMPORTANT THAT YOU INFORM THE TRAINING
SHARED SERVICE CENTRE AS SOON AS POSSIBLE IF YOU ARE
UNABLE TO ATTEND. THIS WILL ENABLE YOUR PLACE TO BE
OFFERED TO SOMEONE ELSE.**

Getting the most out of your course

In order to get the most out of the multi-agency courses you and your manager should spend some time considering the following:

Before the course:

Participant:

- Why do I want to go on the course?
- What do I want to get out of it?
- What aspects of my work will be relevant?
- Self-care - are there any personal issues which might cause me difficulties during the course?

Manager:

- Why am I sending this member of staff on this course?
- What do I want them to get out of it?
- What do I want them to bring back to the team?
- What do I need to do to prepare them for the content of the course (relevant work, personal issues, etc.)?

After the course:*Participant:*

Fill in and complete personal development record. (Note: There is now a form on the back of your certificate to help you do this.)

Consider:

- In what way will the learning contribute to my work?
- How will I utilise and share the skills I have learned? Do I need to create opportunities to practise new skills?
- Do I need to consider further courses?

Manager:

- Review learning achieved by member of staff in supervision,
- Provide opportunities for them to practise new skills and review them in supervision,
- Will they benefit from further training?
- Provide opportunities for member of staff to share new skills with other staff,
- Complete feed-back forms regarding training.

IMPORTANT NOTE ON SELF-CARE:

The courses touch on emotive subjects. If you feel uncomfortable please discuss this with the trainer. You will not be expected to remain on a course if you are finding the content personally stressful.

Calendar

Course	Duration	Date
Drug and Alcohol Awareness	1 Day	2 April 2009
Neglect and the Graded Care Profile	1 day	2 April 2009
Safeguarding Children in whom Illness is Fabricated or Induced (Level I)	1/2 day	2 April 2009
Domestic Abuse Basic Awareness	1 day	14 April 2009
Safeguarding Children in whom Illness is Fabricated or Induced (Level II)	1/2 day	20 April 2009
Neglect and the Graded Care Profile	1 day	21 April 2009
Cannabis & Young People	1 day	21 April 2009
STORM	2 days	22 & 23 April 2009
Keeping Children Safe and the Framework for Action	1/2 day	27 April 2009
Responding to an Unexpected Child Death (Salford + Wigan)	1 day	29 April 2009
Responding to an Unexpected Child Death (Bolton)	1 day	30 April 2009
Safeguarding - The Role of the Supervisor	2 day	6 & 7 May 2009
Solvents and Young People	1 day	7 May 2009
Keeping Children Safe and the Framework for Action	1/2 day	8 May 2009
Neglect and the Graded Care Profile	1 day	11 May 2009
Domestic Abuse Basic Awareness	1 day	12 May 2009
Working Together – Overcoming Barriers between Agencies	1 day	14 May 2008
Keeping Children Safe Practitioner Level 1	1 day	19 May 2009
Young People & Substance Misuse	2 days	19 & 20 May 2009
Neglect and the Graded Care Profile	1 day	22 May 2009

CAF - Lead Professional Role	1 day	1 June 2009
Neglect and the Graded Care Profile	1 day	3 June 2009
Alcohol & Young People	1 day	3 June 2009
The Impact of Neglect on Child Mental Health - lunchtime	1 hour	4 June 2009
Chairing Skills	1 day	5 June 2009
CAF - Practitioner	1 day	8 June 2009
Safeguarding Young People at Risk of Sexual Exploitation	2 days	8 & 9 June 2009
Domestic Abuse Basic Awareness	1 day	9 June 2009
Keeping Children Safe Framework for Action	1/2 day	10 June 2009
Ecstasy & Young people	1/2 day	11 June 2009
Neglect and the Graded Care Profile	1 day	15 June 2009
Mental Health Awareness in Children and Young People	1 day	16 June 2009
Keeping Children Safe Practitioner Level 2	2 days	17 & 18 June 2009
Assessment Skills	1 day	29 June 2009
Working with Young People who have Suffered Bereavement	1/2 day	30 June 2009
Drug and Alcohol Awareness	1 Day	01 July 2009
Parental Substance Misuse: It's Effect on Children & Families	2 days	2 & 3 July 2009
STORM	2 days	2 & 3 July 2009
Working with Young People who have Depression	1 day	7 July 2009
Benzodiazepines and Young People	1/2 day	7 July 2009
Neglect and the Graded Care Profile	1 day	10 July 2009
Domestic Abuse Basic Awareness	1 day	14 July 2009

Working with Young People who have an Eating Disorder	1/2 day	15 July 2009
Young People & Substance Misuse	2 days	16 & 17 July 2009
Keeping Children Safe Practitioner Level 1	1 day	23 July 2009
Neglect and the Graded Care Profile	1 day	29 July 2009
Domestic Abuse Basic Awareness	1 day	11 August 2009
Neglect and the Graded Care Profile	1 day	13 August 2009
Working with Young People with Problems with Anger	1 day	19 August 2009
STORM	2 days	24 & 25 August 2009
Neglect and the Graded Care Profile	1 day	8 September 2009
CAF - Lead Professional	1 day	10 September 2009
Domestic Abuse Basic Awareness	1 day	15 September 2009
Keeping Children Safe and Framework for Action	1/2 day	16 September 2009
Cannabis & Young People	1 day	16 September 2009
Working with Young People who have Anxiety	1/2 day	17 September 2009
Keeping Babies Safe From Harm (1)	evening	22 September 2009
Working with Young People who are at Risk of Self-Harm	1 day	23 September 2009
Introduction to Attachment Theories	1/2 day	24 September 2009
Neglect and the Graded Care Profile	1 day	25 September 2009
Keeping Babies Safe From Harm (2)	evening	29 September 2009
Young People & Substance Misuse	2 days	29 & 30 September 2009
Mental Health Awareness in Children and Young People	1 day	1 October 2009
Responding to an Unexpected Child Death	1 day	5 October 2009
Neglect and the Graded Care Profile	1 day	6 October 2009

Assessment Skills	1 day	7 October 2009
Keeping Children Safe Refresher	1/2 day	8 October 2009
Alcohol and Young People	1 day	8 October 2009
Safeguarding Young People at Risk of Sexual Exploitation	2 days	12 & 13 October 2009
Keeping Children Safe and Framework for Action	1/2 day	13 October 2009
Domestic Abuse Basic Awareness	1 day	13 October 2009
Neglect and the Graded Care Profile	1 day	14 October 2009
Working with Young People who have Depression	1 day	15 October 2009
Safeguarding Children whose Parent has a Mental Health Problem (Intro)	1 day	19 October 2009
Drug and Alcohol Awareness	1 day	20 October 2009
Chairing Skills	1 day	23 October 2009
Domestic Abuse Basic Awareness the Effects on Children & Families	2 days	29 & 30 October 2009
Neglect and the Graded Care Profile	1 day	2 November 2009
Introduction to Psychosis	1/2 day	3 November 2009
CAF - Practitioner	1 day	4 November 2009
Young People & Substance Misuse	2 days	4 & 5 November 2009
Working with Children and Families from Black and Ethnic Minority Communities (Introductory)	1 day	5 November 2009
Keeping Children Safe Practitioner Level 1	1 day	9 November 2009
Domestic Abuse Basic Awareness	1 day	10 November 2009
Safeguarding Young People who may be the Subject of a Forced Marriage	1 day	11 November 2009
Neglect and the Graded Care Profile	1 day	12 November 2009
Solvents and Young People	1 day	17 November 2009

Keeping Children Safe Practitioners (Level 2)	2 days	17 & 18 November 2009
Working with Young People who have Suffered Bereavement	1/2 day	19 November 2009
STORM	2 days	24 & 25 November 2009
Neglect and the Graded Care Profile	1 day	1 December 2009
Cannabis & Young People	1 day	2 December 2009
CAF - Lead Professional	1 day	3 December 2009
Domestic Abuse Basic Awareness	1 day	8 December 2009
Neglect and the Graded Care Profile	1 day	9 December 2009
Alcohol and Young People	1 day	12 January 2010
Safeguarding the Disabled Child	2 days	20 & 21 January 2010
Young People and Substance Misuse	2 days	21 & 22 January 2010
Working with Young People with Problems with Anger	1 day	26 January 2010
Keeping Children Safe and Framework for Action	1/2 day	28 January 2010
Mental Health Awareness in Children and Young People	1 day	3 February 2010
Drug and Alcohol Awareness	1 day	4 February 2010
STORM	2 days	4 & 5 February 2010
Working with Young People who are at Risk of Self-Harm	1 day	9 February 2010
Parental Substance Misuse: It's Effect on Children & Families	2 days	11 & 12 February 2010
Introduction to Psychosis	1/2 day	18 February 2010
Keeping Children Safe and Framework for Action	1/2 day	23 February 2010
Ecstasy and Young People	1/2 day	23 February 2010
Chairing Skills	1 day	26 February 2010

Keeping Children Safe Practitioner Level 1	1 day	2 March 2010
CAF - Lead Professional	1 day	5 March 2010
Benzodiazepines and Young People	1/2 day	11 March 2010
Domestic Abuse Basic Awareness the Effects on Children & Families	2 days	11 & 12 March 2010
Safeguarding Young People at Risk of Sexual Exploitation	2 days	15 & 16 March 2010
Young People & Substance Misuse	2 days	16 & 17 March 2010
Keeping Babies Safe from Harm	1 day	18 March 2010
Working with Resistant Families	2 days	dates to be announced
Engaging Families	1 day	dates to be announced

General Safeguarding Courses

Course Title: Keeping Children Safe and the Framework for Action
- Understanding your role in safeguarding children.

Target Group: All staff who may come into contact with children, young people, parents or carers during the course of their work, e.g. reception staff, ward staff, volunteers, etc.

Course Duration: 1/2 Day (9.30 - 12.30)

Dates: 27 April 2009
8 May 2009
10 June 2009
16 September 2009
13 October 2009
28 January 2009
23 February 2009

Course Objectives:

This course will help you to:-

- Increase your awareness and understanding of the main types and indicators of child abuse,
- Understand your responsibility to respond to concerns where a child may be experiencing abuse, or is likely to experience abuse,
- Understand the referral process and your role within this,
- Increase your awareness of local multi-agency Child Protection Procedures.

Course Title:	Keeping Children Safe (Practitioners Level 1) - Understanding child abuse and making a positive intervention.
Target Group:	All staff who work with children and young people on an ongoing basis, and who may have to attend Child Action Meetings.
Course Duration:	1 full Day (9.30 - 16.30)
Dates:	One Day Courses 19 May 2009 23 July 2009 9 November 2009 2 March 2010

Course Objectives:

On completion of this course you will be able to:-

- Recognise some of the main symptoms of emotional, physical and sexual abuse, and neglect, and understand your responsibility to report any behaviour that may place a child at risk of harm,
- Respond appropriately if you have a concern about a child: to understand the referral process and your role within this,
- Be aware of relevant legislation and how it translates into working practice,
- Follow national and local child protection procedures (including understanding the Common Assessment Framework and Bolton's Child Concern Model),
- Introduce the Child Action meeting and your role in this,
- Apply safeguarding principles in an anti-discriminatory manner.

Course Title: Keeping Children Safe (Practitioners Level 2)
- the Child Protection Process

Target Group: All staff who work directly with children and young people and who may have to attend a child protection conference.
N.B. Participants will be expected to have a basic knowledge of safeguarding issues before attending this course. This may have been gained through practice and/or by attending the Keeping Children Safe, Level 1 course (see page 16)

Course Duration: 2 Days

Dates: 17 & 18 June 2009
17 & 18 November 2009

Course Objectives:

On completion of this course participants will have:-

- Developed their knowledge and understanding of factors contributing to child abuse and its impact on the child,
- Enhanced their understanding of some of the less common types of child abuse,
- A better understanding of their role and responsibilities in the child protection process, including child protection conferences and core groups.

Course Title:	Keeping Babies Safe from Harm
Target Group:	Practitioners working with pregnant mothers and babies and toddlers up to 4 years.
Course Duration:-	1 Day
Dates:	Day Course 18 March 2010 Evening Course Session 1: 22 September 2009 (and) Session 2: 29 September 2009

Course Objectives:

On completion of this course, participants will have increased their awareness of:-

- The needs of babies and young children and the importance of ante-natal care,
- Parental capacity to meet their children's needs (including Attachment Theory),
- Risk factors for babies and young children,
- Assessing need and risk using Bolton's Framework for Action and the Common Assessment Framework,
- The role of the practitioner.

- Course Title:** Keeping Children Safe Refresher
- Target Group:** All Staff who work directly with children and young people.
- Course Duration:-** 1/2 Day
- Dates:** 8 October 2009 (9:30am - 13:00pm)

Course Objectives:

This course will:-

- Revisit the main areas of child abuse and its symptoms,
- Up date your knowledge on the legal framework and government guidance for safeguarding children,
- Up date your knowledge on Bolton's safeguarding procedures, including the Framework for Action.

Course Title: Keeping Children Safe - Introductory E-learning Course

Target Group: This course is suitable for all council employees and staff in partner agencies/organisations (including those who do not work with children).

Time Required: Approximately 30 minutes.

Course Objectives:

On completion of this course you will be able to:-

- Recognise the legal requirements regarding protecting children from abuse,
- State what your own responsibilities are in relation to protecting children from abuse,
- List the main categories of abuse,
- Identify how to recognise and respond to signs of abuse,
- Know who to contact to report suspected abuse.

For information on how to access this course please contact Vicky Ritchie (vicky.ritchie@bolton.gov.uk) or Anne Walton (anne.walton@bolton.gov.uk).

Courses on Specific Issues

Course Title: Safeguarding Children in whom Illness is Fabricated or Induced (Level I) A Workshop by Dr Mary Eminson

Target Group: All professionals in the statutory and voluntary sectors who work on an ongoing basis with children and young people, including: doctors (PCT and hospital), nurses, health visitors, teachers, social workers, family centre workers, Connexions workers, youth workers, and CAMHS workers. Some professionals in the Adult sector, e.g. adult mental health, police, probation may also find this workshop useful.

Date: 2 April 2009 (1.00 – 4.30)

Venue: The Lecture Theatre, Education Centre,
Royal Bolton Hospital, Minerva Road, Farnworth, Bolton.

Course Objectives:

To increase participants' awareness of fabricated or induced illness (FII) and its consequences.

On completion of workshops, participants will:-

- Understand some of the circumstances which may give rise to FII,
- Be familiar with the range of behaviours they might see in a case of FII,
- Understand the terminology associated with FII,
- Be aware of the consequences of FII,
- Know how to respond in order to safeguard the child/young person.

Dr. Mary Eminson is a child and adolescent psychiatrist who has worked alongside paediatricians for many years, developing an interest and

understanding of parents who have distorted views of their children's health care needs. She has written and researched in the area of fabricated and induced illness and contributed to the development of national guidance in this area, as well as working with families for whom this is an issue, and contributing to multiagency discussions and training.

Course Title: Safeguarding Children in whom Illness is Fabricated or Induced (Level II) A Workshop by Dr Mary Eminson

Target Group: All professionals in the statutory and voluntary sectors whose work involves recognising, assessing and managing children and young people who may be experiencing fabricated or induced illness (FII), e.g. paediatricians, senior doctors working with children (including paediatricians, gastroenterologists, orthopaedic surgeons, senior trainees in paediatrics), child protection nurses, G.P.'s, senior paediatric nurses in community and ward settings, CAMHS practitioners, health visitors, social workers. **Note: You should have either attended the introductory workshop or have some knowledge in this area already to apply for this workshop.**

Date: 20 April 2009 from (1.00 – 4.30)

Venue: Castle Hill Centre, Castleton Street, Bolton, BL2 2JW

Course Objectives:

This workshop will increase participants' awareness of FII and its background and address difficulties encountered when professionals work together to manage the problem and safeguard children and young people who have experienced FII.

On completion of this workshop, participants will:-

- Have increased their understanding of the terminology, background and consequences of FII,
- Have examined some of the difficulties experienced by professionals when working together across multi-agency interfaces on cases of FII,
- Explored ways of thinking clearly and moving forward in the multi-agency arena,
- Be aware of strategies to contain excess health care seeking,
- Have learned ways of intervening and supporting families where appropriate.

Course Title: Safeguarding – The Role of the Supervisor

Target Group: Managers in the statutory and voluntary sectors who supervise staff who work on an ongoing basis with children and young people and their families

Course Duration: 2 Days

Dates: 6 & 7 May 2009 (9.30 - 16.30)

Course Objectives:

This course will address key issues for managers supervising staff who work with children and young people. Further details will be circulated nearer the time.

Trainer: Tony Morrison, Independent Trainer.

Course Title: Neglect and the Graded Care Profile

Target Group: This course is suitable for staff in all agencies and organisations who work with children and families where they have concerns about neglect which need to be assessed.

Course Duration: 1 Day (9.30 - 16.30)

Dates:

2 April 2009	21 April 2009
11 May 2009	22 May 2009
3 June 2009	10 July 2009
29 July 2009	13 August 2009
8 September 2009	25 September 2009
6 October 2009	14 October 2009
2 November 2009	1 December 2009
9 December 2009	

Course Objectives:

By the end of the course participants will:-

- Have increased awareness of the risk factors in neglect,
- Understand the impact of neglect on children and young people,
- Have increased awareness of children who are particularly vulnerable to neglect,
- Have increased awareness of positive intervention with neglectful families,
- Be able to use the Graded Care Profile to assess neglect.

Venue: Castle Hill Centre

Course Title:	Chairing Skills
Target Group:	All professionals working on an ongoing basis with children and young people, who may have to call and chair meetings, including Child Action Meetings.
Course Duration:	1 Day
Dates:	5 June 2009 23 October 2009 26 February 2010

Course Objectives

On completion of this course, participants will have:-

- Learnt about the role of the chair and their responsibilities,
- Looked at some common problems in meetings and how to deal with them,
- Be aware of the process of a meeting and the chair's role in guiding this,
- Be aware of the process of a meeting and the chair's role in guiding this.

Course Title:	Safeguarding the Disabled Child
Target Group:	All staff who work with disabled children and their families.
Course Duration:	2 Days
Dates:	20 & 21 January 2010

Course Objectives:

On completion of this course participants will:-

- Be aware of the factors which make disabled especially vulnerable to abuse,
- Have explored ways of making disabled children safe,
- Understand government legislation and guidance,
- Understand Bolton's procedures and their responsibilities in the safeguarding process.

Course Title: Responding to an Unexpected Child Death
Bolton, Salford and Wigan Child Death Overview Panel
Rapid Response Training

Aim: This 1 day training programme aims to provide participants with the basic skills to carry out an interagency investigation into an unexpected childhood death in accordance with the Chapter 7 guidance of Working Together to Safeguard Children (DfES, 2006).

Target Group: Front line practitioners who will be involved in the Rapid Response processes for unexpected child death. This will include Police at DS or DI level (PPIU and other teams); Paediatricians at consultant or final year speciality training level and Specialist Nurses and Health Visitors who will be directly involved in the rapid response.

The training is also relevant for other practitioners including Paramedics, A and E staff (medical and nursing); Paediatric and Forensic Pathologists, Coroners Officers, Social Workers and Bereavement Support Workers.

Dates:	29 April 2009	Broadwalk Education Centre, Belvedere Rd., Salford. M6 5EJ
	29 April 2009	JJB Champions Suite, JJB Stadium, Wigan.
	30 April 2009	Castle Hill Training Centre, Castleton St., Bolton. BL2 2JW

Time: 9.30 - 16.30

There is no charge for the training. Refreshments and lunch are provided. Once you have booked a place, pre course material and directions will be sent to you.

Course Objectives:

After completing this course, participants will be able to:-

- Describe in detail the different components of the rapid response to an unexpected childhood death,
- Discuss their role and that of other professionals involved in the process,
- Collect and share relevant information for the investigation through the taking of a thorough history, review of background information from their own or other agencies, and evaluation of the scene and circumstances of a child's death,
- Explain to families the purpose and process of the rapid response, including what will happen to their child,
- Collate and evaluate information from the investigation in the light of knowledge of nature and causes of unexpected childhood death,
- Recognise and respond appropriately where there are suspicious circumstances surrounding the death of a child.

Training is taking place across Bolton, Salford and Wigan. Please try to book in the area you work first, by contacting the person listed for your area. However, if the dates aren't suitable you can book in another area by contacting the person listed for that area.

Bookings:

Bolton, Training Shared Service Centre, 01204 337600
or trainingsharedservicecentre@bolton.gov.uk

Salford, Debbie Hulme, 0161 603 4308 or
Debbie.hulme@salford.gov.uk

Wigan, Angela Yeates, 01942 828213 (from Dec 1st) or
wscbtraining@wigan.gov.uk

Application forms available from Angela or
www.wigansafeguardingchildrenboard.co.uk
within 'training information'.

Course Title: Working with Resistant Families

Target Group: This is a skills based course for all staff and managers who work with families who are difficult to engage.

Course Duration: 2 Days

Dates: To be arranged

Course Objectives:

To improve knowledge and skills around working with resistant families.

By the end of the course the participant will:-

- Understand the concepts of engagement and resistance,
- Have practised working around resistance,
- Have examined 'what works' with resistant families.

Course Title: Engaging Families

This will be a one day, skills based course, looking at how to engage and communicate with families. Further details and dates will be circulated when they are available.

Course Title: Working with Children and Families from Black and Ethnic Minority Communities (Introductory)

Target Group: All staff working with Children and Families

Course Duration: 1 Day

Dates: 5 November, 2009

Course Objectives:

On completion of this course participants will have:-

- Explored cultural differences in the context of safeguarding children,
- Increased their awareness of difficulties faced by minority groups, particularly in their relationship with statutory agencies,
- Updated their knowledge of relevant national and local legislation and policy.

Course Title:	Safeguarding Young People at Risk of Sexual Exploitation
Target Group:	All staff working with young people and their families
Course Duration:	2 Days
Dates:	8 & 9 June 2009 12 & 13 October 2009 15 & 16 March 2010

Course Objectives:

On completion of this course participants will have:-

- Raised their awareness of the risks posed to young people,
- Explored what makes some young people more vulnerable to abuse through sexual exploitation,
- Explored the pathways, grooming and issues of coercion involved for young people,
- Understand the Safeguarding procedures and guidance for working with young people involved in, or on the fringe of sexual exploitation,
- Explored appropriate interventions.

Course Title: Safeguarding Young People who may be the Subject of a Forced Marriage

Target Group: All staff working with children and young people. You do not need to book - just turn up!

Dates: 11 November 2009 (9.30 - 16.30)

Venue: Castle Hill Centre

Course Objectives:

The workshop will:-

- Increase awareness of the cultural context of forced marriages and explore some of the myths,
- Introduce the Foreign and Commonwealth Office and Bolton's Guidance, and place them in the context of Bolton's Safeguarding Procedures,
- Provide practical guidance on recognising the signs of forced marriage, what to do, and where to access support.

Course Title: Working Together – Overcoming Barriers Between Agencies

Target Group: All staff working on an ongoing basis with children, young people and families

Course Duration: 1 Day

Dates: 14 May 2009 (9.30 - 16.30)

Course Objectives:

On completion of this course participants will have:-

- Increased their awareness of the importance of working together and understand why it is important,
- Increased their knowledge of some of the agencies and organisations that exist in Bolton and their role in the safeguarding process,
- Understand their responsibilities and be able to work together with staff from other agencies/organisations to safeguard children and promote their well-being.

Courses on Assessment

Course Title: Assessment Skills

Target Group: All professionals working on an ongoing basis with children and young people who may have to assess their needs. This course is skills based.

These skills are placed within the framework of the Common Assessment Framework (CAF), but the course does not focus on the CAF itself.

Course Duration: 1 Day

Dates: 29 June 2009
7 October 2009

Course Objectives:

On completion of this course you will:-

- Be aware of some of the factors which influence child development and parenting capacity,
- Have explored some basic assessment skills, including looking at: risk and vulnerability factors and analysis and communication skills with children and families,
- Know how to record assessments appropriately, including using the Common Assessment Framework.

Course Title: Common Assessment Framework - Practitioner

Target Group: All staff who may have to complete a Common Assessment for a child/young person

Course Duration: 1 Day

Dates: 8 June 2009
4 November 2009

Course Objectives:

To provide participants with information and guidance relating to:-

- Information sharing,
- Bolton Child Index,
- Common Assessment Framework.

To offer participants practice:-

- In using Signs of Well-being Assessment Tool,
- In completing Common Assessments.

Course Title:	Common Assessment Framework - the Lead Professional Role
Target Group:	Those undertaking the Lead Professional role who have already undertaken Integrated Working Practitioner training.
Course Duration:	1 Day
Dates:-	1 June 2009 10 September 2009 3 December 2009 5 March 2010

Course Objectives:

On completion of this course you will:-

- Understand the Lead Professional role,
- Recognise the roles and responsibilities of the Lead Professional,
- Understand issues relating to communicating with parents and a wide range of agencies,
- Develop strategies to deal with barriers to the Lead Professional role process,
- Recognise when to ask for additional support,
- Be able to identify what support is available for Lead Professionals.

Courses on Domestic Abuse

Course Title: Domestic Abuse Basic Awareness

Target Group: All staff

Course Duration: 1 Day (9.30 - 16.30)

Dates:

14 April 2009	12 May 2009
14 July 2009	11 August 2009
15 September 2009	13 October 2009
10 November 2009	8 December 2009

Venue: The Training Room, 4 The Courtyard, Calvin Street,
The Valley, Bolton.

Course Objectives:

By the end of the awareness training participants will:-

- Be aware of the long-term physical, sexual, and psychological damage inflicted on women by abusive men,
- Have an understanding of the reasons behind male violence to known women,
- Identify Domestic Abuse as a child protection issue,
- Have an understanding of diversity issues in Domestic Abuse cases,
- Be aware of what constitutes good practice in working with male violence to known women.

**NOTE: If you wish to attend this course please apply to: Nafisa Chhabu or Salma Bismillah
Tel: 01204 335389**

Course Title: Domestic Abuse: the Effects on Children & Families

Target Group: This course is intended for practitioners and managers who have contact with domestic abuse and child protection issues and **who have already undertaken the one-day awareness training for Domestic Abuse (see page 38) or have had some previous Domestic Abuse training.**

Course Duration: 2 Days

Dates: 29 & 30 October 2009
11 & 12 March 2010

Course Objectives:

The course aims to encourage staff to explore the difficult area of the crossover between domestic abuse and it's effects on children.

By the end of the course the participant will have:-

- Raised awareness of domestic abuse, child protection and their interaction,
- Considered the effects of partner and child abuse on family interaction,
- Examined how family abuse fits into our child concern system,
- Been informed about services in the Bolton area.

Courses on Mental Health Issues

Course Title: Mental Health Awareness in Children and Young People.

Target Group: All staff and managers who work with children

Course Duration: 1 day

Dates: 16 June 2009
1 October 2009
3 February 2010

Times: 9.30 – 16.30 (Lunch is provided)

Course Objectives:

By the end of the day participants will have increased their knowledge, skills, confidence and understanding of:-

- Positive mental health,
- Awareness of mental health disorders in children and adolescents,
- Risk and resilience factors.

THIS IS AN INTRODUCTORY COURSE AND IT IS ADVISED THAT PARTICIPANTS ATTEND THIS COURSE OR HAVE PRIOR KNOWLEDGE BEFORE ATTENDING THE ADDITIONAL MENTAL HEALTH WORKSHOPS

Course Title: Introduction to Loss and Bereavement in Children and Young People

Target Group: All Staff in all agencies and VIP sector working with children

Course Duration: 1/2 Day

Dates:- 30 June, 2009
19 November, 2009

Times:- 9.30am - 4.30pm

Course Objectives:

The aim of the workshop is to offer increased understanding and skills in working with children and young people around issues of loss and bereavement.

IT IS EXPECTED THAT PARTICIPANTS WILL HAVE ATTENDED THE MENTAL HEALTH AWARENESS ONE DAY COURSE OR HAVE PRIOR EXPERIENCE OR TRAINING IN CHILD MENTAL HEALTH BEFORE ATTENDING THIS COURSE.

Course Title:	Introduction to Depression in Children and Young People
Target Group:	All Staff in all agencies and VIP sector working with children
Course Duration:	1 Day
Dates:	7 July 2009 15 October 2009
Times:	9.30am - 16.30pm (Lunch is provided)

Course Objectives:

By the end of this workshop, participants will have a greater understanding and awareness of depression in children and young people. The workshop will also include guidelines on working with depression in young people (National Institute of Clinical Excellence).

IT IS EXPECTED THAT PARTICIPANTS WILL HAVE ATTENDED THE MENTAL HEALTH AWARENESS ONE DAY COURSE OR HAVE PRIOR EXPERIENCE OR TRAINING IN CHILD MENTAL HEALTH BEFORE ATTENDING THIS COURSE.

Course Title:	Introduction to Eating Difficulties from a Developmental Perspective
Target Group:	All staff in all agencies and VIP sector working with children
Course Duration:	1/2 Day
Dates:	15 July 2009
Times:	9.30 - 12.30

Course Objectives:

The aim of the workshop is to offer an introduction to working around food issues in children and adolescents from a development perspective.

IT IS EXPECTED THAT PARTICIPANTS WILL HAVE ATTENDED THE MENTAL HEALTH AWARENESS ONE DAY COURSE OR HAVE PRIOR EXPERIENCE OR TRAINING IN CHILD MENTAL HEALTH BEFORE ATTENDING THIS COURSE.

Course Title: Introduction to Working with Young People who have Problems with Anger

Target Group: Professionals working in all agencies and the VIP Sector who work with children and young people

Course Duration: 1 Day

Dates: 19 August 2009

Course Objectives:

The aim of the workshop is to offer greater awareness of factors which impact on children and young people's feelings of anger and will include strategies to help children and young people understand their anger and find more appropriate ways of expressing their feelings.

- Develop greater awareness of factors with impact on children and young people's feelings of anger,
- Explore strategies to help young people understand their anger,
- Help young people to find more appropriate ways of expressing their feelings.

IT IS EXPECTED THAT PARTICIPANTS WILL HAVE ATTENDED THE MENTAL HEALTH AWARENESS ONE DAY COURSE OR HAVE PRIOR EXPERIENCE OR TRAINING IN CHILD MENTAL HEALTH BEFORE ATTENDING THIS COURSE.

Course Title:	Introduction to Attachment Theories
Target Group:	All Staff in all agencies and VIP sector working with children
Course Duration:	1/2 Day
Dates:	24 September 2009

Course Objectives:

The aim of the workshop is to offer an introduction to theories of attachment and the impact of attachment on child development and implications for working with children and families where there are issues around attachment.

IT IS EXPECTED THAT PARTICIPANTS WILL HAVE ATTENDED THE MENTAL HEALTH AWARENESS ONE DAY COURSE OR HAVE PRIOR EXPERIENCE OR TRAINING IN CHILD MENTAL HEALTH BEFORE ATTENDING THIS COURSE.

Course Title:	Introduction to Psychosis in Young People
Target Group:	All Staff in all agencies and VIP sector working with children
Course Duration:	1/2 Day (9.30 - 12.30)
Dates:	3 November 2009 18 February 2010

Course Objectives:

The aim of the workshop is to offer understanding and awareness of psychosis presentations in young people. The workshop will also offer opportunity to learn more about the new Early Intervention in Psychosis team in Bolton.

IT IS EXPECTED THAT PARTICIPANTS WILL HAVE ATTENDED THE MENTAL HEALTH AWARENESS ONE DAY COURSE OR HAVE PRIOR EXPERIENCE OR TRAINING IN CHILD MENTAL HEALTH BEFORE ATTENDING THIS COURSE.

Course Title:	Introduction to Anxiety in Young People
Target Group:	All Staff in all agencies and VIP sector working with children
Course Duration:	1/2 Day (9.30 - 12.30)
Dates:	17 September 2009

Course Objectives:

The aim of the workshop is to offer greater awareness of how anxiety and stress affect children and young people and will include basic strategies to help children and young people cope with stress and anxiety.

IT IS EXPECTED THAT PARTICIPANTS WILL HAVE ATTENDED THE MENTAL HEALTH AWARENESS ONE DAY COURSE OR HAVE PRIOR EXPERIENCE OR TRAINING IN CHILD MENTAL HEALTH BEFORE ATTENDING THIS COURSE.

Course Title:	The Impact of Neglect on Child Mental Health
	This one hour workshop will explore the impact of neglect on children's mental health. You do not need to book - just turn up!
Time:	12.00 - 1.00
Dates:	4 June 2009
Venue:	Castle Hill Centre.

Course Title:	Working with Young People who are at Risk of Self-Harm
Target Group:	All staff working with children and young people where self harm is an issue
Duration:	1 Day
Dates:	23 September 2009 9 February 2010

Course Objectives:

By the end of the course participants will:-

- Have an understanding of the protocol for self harm in Bolton and be aware of their professional responsibilities,
- Be able to use the protocol to make decisions about referrals and refer on where appropriate,
- Be aware of the prevalence and risk factors associated with suicide and self harm,
- Be able to take a developmental perspective,
- Have increased confidence in talking with other professionals to manage risk,
- Have increased confidence in talking to young people who present with self harm including addressing the issue of confidentiality,
- Have increased confidence in talking to families where young people present with self harm.

Course Title: STORM

Target Group: All professionals working on an ongoing basis with children and young people who may be at risk of self-harm or suicidal behaviour

Course Duration: 2 Days

Dates:- 22 & 23 April 2009
2 & 3 July 2009
24 & 25 August 2009
24 & 25 November 2009
4 & 5 February 2009

Course Objectives:

On completion of this course, participants will be able to:-

- Identify signs and symptoms of suicidal intent and assess degree of risk,
- Understand basic crisis management and problem solving techniques and how to apply them,
- Employ interview techniques which you will practice on the course.

NOTE: YOU WILL BE EXPECTED TO PRACTICE INTERVIEW TECHNIQUES IN ROLE AND ON VIDEO AS PART OF THIS COURSE.

Course Title: Mental Health & Child Care: Safeguarding Children whose Parent has a Mental Health Problem.

Target Group: This course is appropriate for staff who work with children whose parents/carers have a mental health problem.

Course Duration: 1 Day

Dates:- 19 October 2009 (9.30 - 16.30)

Course Objectives:

This course will increase the knowledge and skill of child care staff when working with families where parental mental health is an issue and there are child care concerns.

By the end of the course the participant will:-

- Have increased their understanding of how adult mental ill-health affects parenting,
- Have increased their understanding of the needs of children within vulnerable families,
- Have a better understanding of the adult & older people mental health system(s).

Courses on Substance Misuse

Course Title: Young People and Substance Misuse

Target Group: For those who work with vulnerable young people and who already have some basic awareness of substance misuse.

Duration: 2 Days

Dates: 19 & 20 May 2009 16 & 17 July 2009
29 & 30 September 2009 4 & 5 November 2009
16 & 17 March 2010

Course Objectives:

By the end of the course the participants should be able to:-

- Understand how substance use relates to young people,
- Increased understanding of trends and legislation in this field,
- Identify which young people are most vulnerable to substance misuse,
- Practise and use Bolton's young person's substance misuse assessment tool,
- Examine how young people's substance misuse fits within Bolton's framework for Action,
- Understand and practise appropriate interventions with young people who misuse substances,
- Take a holistic approach to young people's substance misuse,
- Explore the principles of harm reduction in relation to young people's substance misuse.

Course Title:	Drug and Alcohol Awareness
Target Group:	Staff who work with young people
Duration:	1 Day
Dates:	20 October 2009 4 February 2010

Course Objectives:

On completion of this course, participants will have:-

- Increased their knowledge of substances and their effects on individuals,
- Be able to recognise drugs and drug paraphernalia,
- Increased their confidence in working with young substance users,
- Understand trends in substance use,
- Increased their understanding of drug policy and practice.

Course Title:	Alcohol & Young People
Target Group:	All staff who work with young people and who have already completed the two day course 'Substance Misuse and Young People', and for those with a specific interest.
Duration:	1 Day
Dates:	3 June 2009 8 October 2009 12 January 2010

Course Objectives:

On completion of this course participants will have:-

- Increased their knowledge on trends in alcohol use amongst young people,
- Understand how alcohol is misused,
- Developed their knowledge on the effects of alcohol misuse,
- Gained confidence in working with young people using and misusing alcohol,
- An understanding of harm reduction in relation to alcohol,
- Discussed risk and protective factors,
- Identified an appropriate intervention for young people misusing alcohol.

Course Title:	Cannabis and Young People
Target Group:	Staff who work with young people and who have already completed the two day course 'Substance Misuse and Young People', and for those with a specific interest
Duration:	1 Day
Dates:	21 April 2009 16 September 2009 2 December 2009

Course Objectives:

On completion of this course participants will have:-

- Increased their knowledge on the incidents of cannabis misuse amongst young people,
- Greater understanding of how cannabis is used,
- Increased their knowledge on the effects of cannabis misuse,
- Gained confidence in working with young people misusing cannabis,
- An understanding of harm reduction in relation to cannabis,
- Be able to identify appropriate interventions for young people using and misusing cannabis.

Course Title:	Ecstasy and Young People
Target Group:	Staff who work with young people and who have already completed the two day course 'Substance Misuse and Young People', and for those with a specific interest
Duration:	1/2 Day
Dates:	11 June 2009 23 February 2010

Course Objectives:

On completion of this course participants will:-

- Understand how ecstasy is used,
- Have increase their knowledge on the effects of ecstasy use,
- Have improved their confidence in working with young people using ecstasy,
- Understand harm reduction in relation to ecstasy,
- Be able to identify appropriate interventions for young people using ecstasy,
- Have increased their knowledge on the incidents of ecstasy use amongst young people.

Course Title:	Solvents and Young People
Target Group:	This course is predominantly for those staff who have already completed the two day course Substance Misuse and Young People, or for those who work with vulnerable young people
Duration:	1 Day
Dates:	7 May 2009 17 November 2009

Course Objectives:

By the end of the course participants will be able to:-

- Increase their knowledge on what constitutes solvent misuse,
- Understand how solvents are used,
- Increase their knowledge on the effects of solvent misuse,
- Develop confidence in working with young people using solvents,
- Explore the role of harm reduction in relation to solvents,
- Identify appropriate interventions for young people using solvents.

Course Title:	Benzodiazepines and Young People
Target Group:	Staff who work with young people and who have already completed the two day course 'Substance Misuse and Young People', and for those with a specific interest
Duration:	1/2 Day
Dates:	7 July 2009 11 March 2010

Course Objectives:

On completion of this course, participants will have:-

- Increased their knowledge on the incident of benzodiazepine use amongst young people,
- Greater understanding of how benzodiazepines are used,
- Increased their knowledge on the effects of benzodiazepines,
- Gained confidence in working with young people who are using benzodiazepines,
- Understanding of harm reduction in relation to benzodiazepines,
- Knowledge to identify appropriate interventions with young people using benzodiazepines.

Course Title: Parental Substance Misuse and its Effects on Children and Families

Target Group: All those who work with children and their families

Duration: 2 Days

Dates: 2 & 3 July 2009
11 & 12 February 2010

Course Objectives:

By the end of the course participants will have:-

- Raised their awareness of the incidence and effects of substance misuse in Bolton,
- Examined the crucial effect of substance misuse on parenting and child care,
- Explored the multi-disciplinary response to substance misuse and child protection.

Additional Resources

Library

There is an interagency library with literature on child protection, child care, child care law and therapeutic work based at Bolton Central Library.

Research

Bolton Safeguarding Children Board is committed to disseminating appropriate child care research and to encouraging practitioners and managers to engage in relevant research in the Bolton area. We will help you in any way we can to locate and use up to date research, guidance and other relevant information. If you would like some assistance or just a discussion about your research please contact Anne Walton telephone 01204 337861 or email anne.walton@bolton.gov.uk

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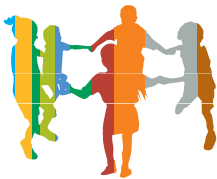
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As part of Bolton's commitment to a sustainable future, this document is printed (using vegetable based inks) on paper from sustainable forests.